

25 May 2018

Our Ref Letchworth 06.06.18  
Your Ref.  
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To: Members of the Committee: Councillor Gary Grindal (Chairman), Councillor Helen Oliver (Vice-Chairman), Councillor Daniel Allen, Councillor Kate Aspinwall, Councillor Julian Cunningham, Councillor Terry Hone, Councillor David Levett, Councillor Ian Mantle, Councillor Paul Marment, Councillor Lynda Needham, Councillor Sue Ngwala, Councillor Mike Rice and Councillor Deepak Sangha

You are invited to attend a

**MEETING OF THE LETCHWORTH COMMITTEE**

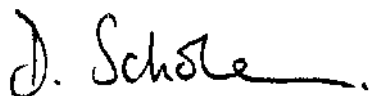
to be held in the

**FIRST FLOOR ROOMS 2/3, COUNCIL OFFICES, GERNON  
ROAD, LETCHWORTH GARDEN CITY**

On

**WEDNESDAY, 6 JUNE, 2018 AT 7.30 PM**

Yours sincerely,



David Scholes  
Chief Executive

## **Agenda** **Part I**

<b>Item</b>		<b>Page</b>
<b>1.</b>	<b>APOLOGIES FOR ABSENCE</b>	
<b>2.</b>	<b>MINUTES - 7 MARCH 2018</b> To take as read and approve as a true record the minutes of the meeting of this Committee held on the 7 March 2018.	(Pages 1 - 14)
<b>3.</b>	<b>MINUTES - 17 MAY 2018</b> To take as read and approve as a true record the minutes of the meeting of this Committee held on the 17 May 2018.	(Pages 15 - 16)
<b>4.</b>	<b>NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether any item(s) raised will be considered.	
<b>5.</b>	<b>CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wished to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>6.</b>	<b>PUBLIC PARTICIPATION</b> To receive petitions and presentations from members of the public including:  <ul style="list-style-type: none"><li>1. Best Before Café;</li><li>2. Crystalites Majorettes;</li><li>3. Headway;</li><li>4. Letchworth Rink Hockey Club;</li><li>5. North Herts Multiple Sclerosis Society;</li><li>6. Norton Bowls Club;</li><li>7. Transition Towns;</li><li>8. Wilbury Community Forum;</li></ul>	

**7. WASTE AND RECYCLING CONTRACT**

The Executive Member for Waste, Recycling and Environment to be available to answer questions from Members of the Letchworth Committee regarding the Waste Contract.

**8. LETCHWORTH BID MANAGER**

To receive a presentation from Patricia Saunders, Letchworth BID Manager, regarding activities, events and issues in Letchworth Town Centre.

**9. GRANTS AND COMMUNITY UPDATE  
REPORT OF THE COMMUNITIES MANAGER**

(Pages  
17 - 28)

To update the Committee on the activities and actions of the Communities Officer, to advise on the current expenditure and balances of the delegated budgets and to consider applications for grant funding.

**10. WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS**

To receive any oral reports from Members regarding Ward matters and Outside Organisations.